

Please note the Fall 2018-2019 season must be open at the Association level before it can be open at the Club level.

Go to Affinity and sign into your account through the User Login button at the top left.

Login Page: [wys.affinitysoccer.com](http://wys.affinitysoccer.com)



Once you are in your account, select the Clubs row on the left-hand column.



Add your filters (district, association, club) and select your organization.

## Clubs / Find, Edit, Delete a Club

Select or search for a Club to modify its information, or remove it from the system.

If the newly created Club is not in dropdown list yet, please Refresh (F5) this page to rebuild the list to refresh the cached page.

Click [here](#) to view a complete list of Clubs.

### Select a Club

Select District

Demo District ▼

Select Association

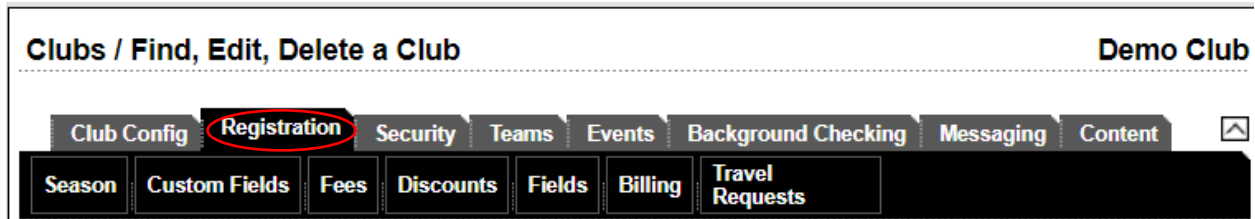
Demo Association - DD01 ▼

Select Club

Demo Club ▼

Select Club

Go to the Registration tab.

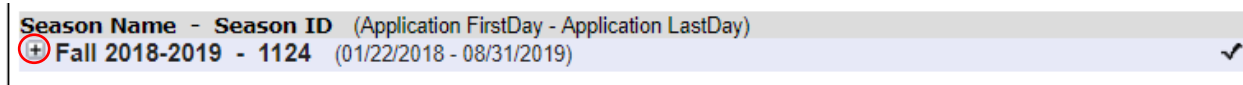


Clubs / Find, Edit, Delete a Club Demo Club

Club Config **Registration** Security Teams Events Background Checking Messaging Content

Season Custom Fields Fees Discounts Fields Billing Travel Requests

Expand the season that you would like to open.



Season Name - Season ID (Application FirstDay - Application LastDay)

+ Fall 2018-2019 - 1124 (01/22/2018 - 08/31/2019) ✓

Select the changes that you would like. Please be sure to select Show Application Types for both Coach/Admin and Player.

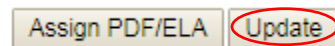


Show Application Types  Coach / Admin  Player

My Account Button Text

Add To My Account Across Association

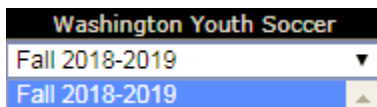
Click Update to save the alterations you have done.



Assign PDF/ELA **Update**

Log out of your Affinity account and log back in.

You should now have the Fall 2018-2019 season appear for you in the top of the left dropdown.



Washington Youth Soccer

Fall 2018-2019 ▼

Fall 2018-2019 ▲

If you have additional questions about this process or need help, please contact Affinity Sports or Washington Youth Soccer:

**Affinity Sports**

<https://washingtonyouthsoccer-affinity-sports.zendesk.com/hc/en-us>

Toll Free: 888-213-3999

Submit a Help Ticket: <https://washingtonyouthsoccer-affinity-sports.zendesk.com/hc/en-us/requests/new>

**Washington Youth Soccer**

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